

**PINE GROVE BOROUGH COUNCIL**  
**REGULAR MEETING MINUTES**  
**April 10, 2025**

**GENERAL ATTENDANCE**

Sgt. Beau Yarmush	Abby Bettinger
Earl Kreiser	Tanner Schlegel
Brandon Stroupbauer	Ron Freeman
Mark Peiffer	Brenda Junker
Robin Werner	

**COUNCIL ATTENDANCE**

**PRESENT:**

Leroy Bates, Council President  
Kyler Burke, Pro-Tem  
Skip Butler  
Aimnee Reilly  
Debra Thompson  
Willard Shiffer, Mayor  
Melissa Dyer, Borough Manager  
Shane Hobbs, Solicitor

**ABSENT:**

Devin Lymaster  
Elaine Holley

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Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Elaine Holley and Devin Lymaster. A quorum was established.

**PUBLIC COMMENT PERIOD (1): None.**

**SOLICITOR'S REPORT:**

- o **S.R. 125:** Solicitor Hobbs stated he was able to touch base with the new owner's attorney of the parcel along S.R. 125. Solicitor Hobbs stated they will be working on the R-O-W agreement for the water line project along S.R. 125.

**SCHEDULED VISITORS:**

- o **Operation Hugs & Kisses:** Brenda Junker from Operation Hugs & Kisses stated they will be having a dedication for Hugs & Kisses park on Saturday, May 17<sup>th</sup> at 12:00pm. B. Junker wanted to ensure the police would be available for traffic control, etc. Mayor Shiffer stated the police would be available.
- o **HH&L:** Report in file. Brandon Stroupbauer read over their monthly report.
- o **NEFD:** Report in file. Tanner Schlegel read over their monthly report.

**MAYOR'S REPORT:**

- o Sgt. Yarmush read over the monthly report.

**COUNCIL MEMBER AND COMMITTEE REPORTS:**

- o **EXECUTIVE COMMITTEE:**

- **Dave Kruel-Bird Count:** Borough Manager Dyer stated Dave Kruel would like to do a bird count for the months of May-July 2025. Debra Thompson motioned to allow Dave Kruel to conduct his bird count during the months of May through July, seconded by Skip Butler, carried by Council.
- **Ordinance 473, No Parking:** Aimmee Reilly motioned to adopt Ordinance 473, repealing no parking on the East side of South Tulpehocken Street, seconded by Kyler Burke, carried by Council.
- **Ordinance 474, Three-way Stops:** Debra Thompson motioned to adopt additional three-way stops up in Pine Vista Development, seconded by Kyler Burke, carried by Council.
- **PERSONNEL COMMITTEE: None.**
  - **Executive Session:** Skip Butler motioned to go into Executive Session at 6:09pm to discuss legal and personnel matters, seconded by Aimmee Reilly, carried by Council. Council returned from Executive Session at 6:23pm with no further action taken at this time.
- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE:**
  - **Approval of Minutes:** Passing the gavel, Council President Bates made a motion to accept the Minutes of the March 20, 2025 Regular Meeting, seconded by Aimmee Reilly, carried by Council.
  - **Approval of the Treasurer's Report:** Council President Bates made a motion to accept the Treasurer's Report for March, seconded by Skip Butler, carried by Council.
  - **Approval of Bills:** Council President Bates motioned to approve the Bill Approval List, seconded by Aimmee Reilly, carried by Council.
- **PUBLIC WORKS COMMITTEE:**
  - **Streets & Water Report:** Reports are in everyone's file.
  - **Street Sweeper:** Earl Kreiser discussed possibly fixing the street sweeper. E. Kreiser stated it needs a new control box. Council further discussed. Council decided if the repairs are under \$4,000.00 to go ahead and complete.
  - **Vac Truck:** Earl Kreiser stated every year we rent a vac truck to clean out storm drains and the pool. E. Kreiser stated the total cost to rent the vac truck for the week is \$2,200.00. Skip Butler motioned to approve the vac truck rental for the week totaling \$2,200.00, seconded by Kyler Burke, carried by Council.
  - **SRBC Water Loss:** Borough Manager Dyer stated SRBC is offering a new renewal option of 1.145 million gallons per day (mgd) instead of the original system withdrawal of 0.932 million gallons per day. Borough Manager Dyer stated this is more than what we originally requested. Council further discussed. Kyler Burke motioned to approve the updated renewal option of 1.145 million gallons per day for our water system, seconded by Debra Thompson, carried by Council.

- **Line of Credit:** Borough Manager Dyer requested approval to look into obtaining a Line of Credit for \$500,000.00 for the water system as a back-up for the Well 16/17 Project, etc. Kyler Burke motioned to allow Borough Manager Dyer to start the process for a Line of Credit for the Water System, seconded by Debra Thompson, carried by Council.
- **PROPERTY & NATURAL RESOURCES COMMITTEE:**
  - **Property Plans:** Council President Bates discussed selling Bergers Road Property. Council President Bates stated Melissa checked with Eric Seitzinger to see if a restriction could be added to the deed allowing only 2-3 dwellings on the parcel for sale. Council President Bates stated we could do a restriction only allowing “as is”, farmland, or a maximum of two-three dwellings. Council further discussed. Kyler Burke motioned to list the 27-acre parcel on Bergers Road with the restriction only allowing “as is”, farmland, or a maximum of two-three dwellings, seconded by Skip Butler, carried by Council.
- **FLOOD MITIGATION COMMITTEE: None.**
- **STORMWATER COMMITTEE: None.**
- **PUBLIC SAFETY COMMITTEE: None.**
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
  - **Pool:** Aimmee Reilly stated the pool will be opening on May 24<sup>th</sup> for Memorial Day weekend.
  - **Flood Insurance:** D. Thompson asked about cheaper rates for the borough. Borough Manager Dyer will look into this.
  - **Grants:** Borough Manager Dyer discussed several grants we are looking into submitting for the Borough. Borough Manager Dyer discussed the need of matching funds for majority of the grants they offer.
  - **Safe to Swim Grant:** A. Reilly stated she submitted the Safe to Swim Grant and received \$5,000.00. A. Reilly asked if the office could send out flyers to the school about the grant. Borough Manager Dyer stated we are sending flyers out for swimming lessons and season passes to all the classrooms. Borough Manager Dyer stated she will have Amanda include information on the Safe to Swim Grant.
  - **Pottsville Outdoor Market:** A. Reilly stated she has been discussing with the Pottsville Outdoor Market, LLC about having an outdoor farmers market down at the canal. Council further discussed. Aimmee Reilly motioned to pursue finalizing a farmer’s market on Veteran’s Memorial Drive on Saturday, July 19<sup>th</sup>, seconded by Kyler Burke, carried by Council.
- **NEW BUSINESS:**
  - **May’s Meeting Dates:** Borough Manager Dyer stated that two of the office staff will be out of the office May 8<sup>th</sup> and May 9<sup>th</sup> due to their children’s archery teams attending the National Archery Tournament in Louisville, Kentucky. Borough Manager Dyer is requesting the May Regular Council Meeting be moved from Thursday, May 8, 2025 to Thursday, May 15, 2025. Aimmee Reilly motioned to change May’s

Regular Council Meeting from Thursday, May 8, 2025 to Thursday, May 15, 2025, seconded by Skip Butler, carried by Council.

- **Reassessment Meeting:** Debra Thompson attended the Reassessment Meeting at the high school. Debra Thompson stated the reassessment will adjust the millages where the tax amounts will remain the same. D. Thompson did state there is an appeal process where the resident will have to pay for a formal reassessment.

○ **PUBLIC COMMENT PERIOD:** None.

○ **PRESS COMMENTS AND QUESTIONS:** None.

Kyler Burke made a motion to adjourn the meeting at 7:08 p.m., seconded by Skip Butler, carried by Council.

  
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Melissa A. Dyer, Borough Manager