

PINE GROVE BOROUGH COUNCIL
REGULAR MEETING MINUTES
April 11, 2024

GENERAL ATTENDANCE

Mike Culbert	Debra Thompson
Tiffany Hoppes	Lori Webber
Earl Kreiser	Lauren Wessner
Justin Lyons	Daniel Williams
Brandon Stroupauer	Dustin Williams
Lee Strubhar	Sgt. Beau Yarmush
Russ Stump	

COUNCIL ATTENDANCE

PRESENT:

Wade Gettle, President
Leroy Bates, Vice President
Elaine Holley, Pro-Tem
Kyler Burke, entered meeting at 6:11 p.m.
Skip Butler
Aimmee Reilly
Willard Shiffer, Mayor
Melissa Dyer, Secretary/ Treasurer
Shane Hobbs, Solicitor

ABSENT:

Devin Lymaster

Council President Gettle called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Devin Lymaster and Kyler Burke. A quorum was established.

PUBLIC COMMENT PERIOD (1): None.

SOLICITOR'S REPORT:

- American Legion Lease:** Solicitor Hobbs discussed the American Legion Lease. This will be discussed under Scheduled visitors.
- Rental Inspections:** Solicitor Hobbs discussed the Rental Inspections and provided an update from Marty Sowers.
- FEMA Floodplain Items:** Solicitor Hobbs stated Marty Sowers has been working with FEMA on a draft action plan.

SCHEDULED VISITORS:

- NEFD:** L. Strubhar read over the monthly report.

- **HH& L:** B. Stroupbauer read over the monthly report. B. Stroupbauer discussed a K-9-unit training class.
- **JROTC:** Mayor Shiffer presented Pine Grove JROTC with a Community Service Plaque for the clean-up at Bergers Road. Lauren Wessner accepted the plaque on behalf of the Pine Grove JROTC. Dustin Williams was also present from Pine Grove JROTC.
- **Debra Thompson/ Run for Life:** D. Thompson provided an updated on the 5K Race in September. D. Thompson stated HH&L is allowing them to utilize their facilities for the event. D. Thompson said they will be using the same route as the Cranberry Crawl.
- **Disc Golf:** J. Lyons and M. Culbert provided council an update on the disc golf project. Elaine Holley motioned to allow them to proceed with the disc golf project, seconded by Aimmee Reilly, carried by Council.
- **Russ Stump:** R. Stump discussed American Legion Lease with the army tank. Council further discussed. Skip Butler motioned to keep the lease as is but the borough will take over mowing the army tank area, seconded by Elaine Holley, carried by Council.
- **Dave Krueel-PA Bird Atlas:** Leroy Bates motioned to allow Dave Krueel to collect field data for PA Bird Atlas, seconded by Wade Gettle, carried by Council.

Kyler Burke joined the meeting at 6:11pm

○ **MAYOR'S REPORT:**

- Sgt. Yarmush read over the monthly report.
- Mayor Shiffer discussed Rental Inspections and Quality Of Life. Mayor Shiffer discussed the status of 110 and 82 S. Tulpehocken Street. Mayor Shiffer stated 110 S. Tulpehocken is scheduled for inspection on April 15th.

○ **COUNCIL MEMBER AND COMMITTEE REPORTS:**

- **EXECUTIVE COMMITTEE (WADE GETTLE):** None.
- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE (WADE GETTLE)**
 - **Approval of Minutes:** Passing the gavel, President Gettle made a motion to accept the Minutes of the March 14, 2024 Regular Meeting, seconded by Skip Butler, carried by Council.
 - **Approval of the Treasurer's Report:** President Gettle made a motion to accept the Treasurer's Report for March, seconded by Skip Butler, carried by Council.
 - **Approval of Bills:** President Gettle motioned to approve the Bill Approval List, seconded by Elaine Holley, carried by Council.
- **PUBLIC WORKS COMMITTEE (WADE GETTLE):**
 - **Streets & Water Report:** Reports are in everyone's file.
 - **Streets Sweeper:** E. Kreiser stated the street sweeper is falling apart and no longer functioning. E. Kreiser stated we can rent a

- street sweeper for the few weeks. Leroy Bates motioned to explore the cost to rent a street sweeper, seconded by Wade Gettle, carried by Council.
- **Pool Electrical Inspection:** E. Kreiser stated the pool passed the electrical inspection.
 - **S.R. 125:** Leroy Bates motioned to explore the purchase of the easement for the S.R. 125 water line, seconded by Kyler Burke, carried by Council.
 - **Ordinance 470-Streets:** Council further discussed and tabled until May.
 - **Veteran’s Memorial Drive:** Secretary Dyer stated we would lose \$1,300.00 in liquid fuels if we would shut down Veteran’s Memorial Drive. Council further discussed. Tabled until May.
- **PROPERTY & NATURAL RESOURCES COMMITTEE (LEROY BATES):**
 - **North Creek Watershed Access:** L. Bates stated North Creek Watershed is requesting access to our property by the Upper Swatara for stocking the creek. Leroy Bates motioned to allow North Creek Watershed to utilize our property for stocking the creek, seconded by Skip Butler, carried by Council.
 - **Solar Panel Lease Request:** Council discussed the Solar Panel Lease Request and decided not to pursue it.
 - **FLOOD MITIGATION COMMITTEE (WADE GETTLE):**
 - **FEMA CAV Meeting:** President Gettle discussed the items on the CAV action plan. President Gettle stated Meuser’s Office is assisting us with this. President Gettle stated we have until December 2025 to have the action plan completed.
 - **PUBLIC SAFETY COMMITTEE (SKIP BUTLER):**
 - **False Alarm Ordinance:** Skip Butler stated no false alarms have occurred since letter has been sent to Guilford Mills. Council further discussed. A follow-up is needed to see if an inspection was completed.
 - **COMMUNITY DEVELOPMENT, PARKS & RECREATION (AIMMEE REILLY):**
 - **2024 Pool Season Rates:** Wade Gettle motioned to approve the 2024 Pool Season Rates, seconded by Kyler Burke, carried by Council.
 - **Swimming Lesson Grant:** Aimmee Reilly stated she is working on submitting a grant through the Hot Tub Association for a possible swimming lesson grant.
 - **Summer Events:** Wade Gettle motioned to close Veteran’s Memorial Drive on Friday, May 31, 2024 and Friday, August 23, 2024 for summer events, seconded by Skip Butler, carried by Council.

○ **NEW BUSINESS:**

- **PSAB Conference:** Elaine Holley motioned to approve Melissa Dyer and Amanda Lutz to attend PSAB Conference on Tuesday, June 4, 2024, seconded by Kyler Burke, carried by Council.
- **Servers/ Cyber Security/ Emails:** Secretary Dyer stated she met with IT company and we are need to upgrade servers. Secretary Dyer stated he suggested we upgrade cyber security for our system as well. Council further discussed. Council to table until May. President Gettle will call American Computer to further discuss.
Leroy Bates motioned to go ahead and obtain email addresses with our domain names for council and staff through American Computers, seconded by Wade Gettle, carried by Council.

○ **PUBLIC COMMENT PERIOD: None.**

- **PERSONNEL COMMITTEE (LEROY BATES):**
Elaine Holley motioned to enter into Executive Session at 7:51pm to discuss personnel matters, seconded by Aimmee Reilly, carried by Council. Returned from Executive Session at 8:27pm. Personnel matters were discussed.
Skip Butler motioned to hire candidates A, B, D and E for the pool, seconded by Elaine Holley, carried by Council.

Leroy Bates made a motion to adjourn the meeting at 8:28 p.m., seconded by Skip Butler, carried by Council.



Melissa A. Dyer, Secretary/Treasurer