

**PINE GROVE BOROUGH COUNCIL
REGULAR MEETING MINUTES
JANUARY 12, 2023**

GENERAL ATTENDANCE

Wade Gettle
Dave Sattizahn
Lee Strubhar

COUNCIL ATTENDANCE

PRESENT:

Thomas Fickinger, Council President
Leroy Bates, Vice-President
Leonard Clark, Pro-Tem
Skip Butler
Elaine Holley entered the meeting at 6:04pm
Devin Lymaster
Willard Shiffer, Mayor
Melissa Dyer, Secretary/ Treasurer
Shane Hobbs, Solicitor

ABSENT:

Rodney Hiester

Council President Fickinger called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Rodney Hiester. A quorum was established.

PUBLIC COMMENT PERIOD (1): None.

SOLICITOR'S REPORT:

- **Tulpehocken Rifle Club:** Solicitor Hobbs discussed the revised Tulpehocken Rifle Club Lease. *Skip Butler motioned to approve the revised Tulpehocken Rifle Club Lease seconded by Leroy Bates, carried by Council.*

Elaine Holley entered the meeting at 6:04pm.

SCHEDULED VISITORS:

1. **HH&L:** D. Sattizahn and council discussed different ordinance options for false alarms. Council further discussed. Solicitor Hobbs will have a draft ready for the February meeting.

2. **NEFD:** Report in everyone's files. L. Strubhar went over their end of year report. L. Strubhar discussed the mock DUI crash that will be held at the high school on April 26th with a rain date of April 27th.

○ **MAYOR'S REPORT:**

- Sgt. Mozurkevich read over the monthly Police Report.
- Mayor Shiffer discussed junk/ abandoned vehicles on properties and parked on borough streets.

○ **COUNCIL MEMBER AND COMMITTEE REPORTS:**

● **EXECUTIVE COMMITTEE (TOM FICKINGER):**

- **Council Member Seat:** Elaine Holley motioned to accept the resignation of Rodney Hiester from Pine Grove Borough Council, seconded by Skip Butler, carried by Council.
Leonard Clark motioned to advertise for the vacant council seat, seconded by Devin Lymaster, carried by Council.

● **PERSONNEL COMMITTEE (TOM FICKINGER):**

- **Executive Session:** Leroy Bates motioned to go into Executive Session at 6:18pm to discuss personnel matters, seconded by Skip Butler, carried by Council. Council returned from Executive Session at 6:24pm stating they discussed personnel matters.
Leroy Bates motioned to advertise for Streets Supervisor, seconded by Leonard Clark, carried by Council.

● **ADMINISTRATION, BUDGET & FINANCE COMMITTEE (TOM FICKINGER)**

- **Approval of Minutes:** Passing the gavel, President Fickinger made a motion to accept the Minutes of the December 27, 2022 Regular Meeting, seconded by Leonard Clark, carried by Council.
- **Approval of the Treasurer's Report:** President Fickinger made a motion to accept the Treasurer's Report for December, seconded by Skip Butler, carried by Council.
- **Approval of Bills:** President Fickinger motioned to approve the Bill Approval List, seconded by Elaine Holley, carried by Council.

● **PUBLIC WORKS COMMITTEE (TOM FICKINGER):**

- **Streets/ Water Report:** Report is in everyone's folder.
- **MTU Control Panel- Chemical Building:** Devin Lymaster made a motion to approve Option 1 & 2 of the replacement of the MTU control panel at the Chemical Building, seconded by Elaine Holley, carried by council.

L. Clark stated that five of meters are coming up low battery for the wells. We will need to replace them in the near future. L. Clark stated they will be switching to a new style meter that will last longer.

● **PROPERTY & NATURAL RESOURCES COMMITTEE (LEROY BATES):**

- **Timber:** Secretary Dyer stated we are waiting to hear back from the new forester on the bid packet information.

- **FLOOD MITIGATION COMMITTEE (LEONARD CLARK):**
 - **Low Volume Road Grants:** Walters Street Alley is almost completed. L. Clark stated almost 600' pipe was put in.
- **PUBLIC SAFETY COMMITTEE (SKIP BUTLER): None.**
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION (LEONARD CLARK):**
 - **2023 Pool Season:** Council discussed the 2023 Pool Season with no further action taken at this time.

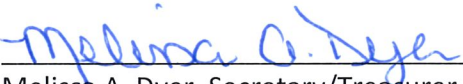
○ **NEW BUSINESS:**

- **Part-Time Employee:** Skip Butler motioned to advertise for Temporary Employee, seconded by Leroy Bates, carried by Council.

○ **PUBLIC COMMENT PERIOD:** None.

○ **PRESS COMMENTS AND QUESTIONS:** None.

Leroy Bates made a motion to adjourn the meeting at 6:40 p.m., seconded by Leonard Clark, carried by Council.



Melissa A. Dyer, Secretary/Treasurer