PINE GROVE BOROUGH COUNCIL
REGULAR MEETING MINUTES
June 11, 2026

GENERAL ATTENDANCE

Sgt. Yarmush
Angela Frank
Brandon Strouphauer
Tyler Yeagley

COUNCIL ATTENDANCE

PRESENT:
Leroy Bates, Council President
Elaine Holley, Vice-President
Debra Thompson, Pro-Tem
Skip Butler
Saagar Mehta
Ethel McMullen
Aimmee Reilly
Melissa Dyer, Borough Manager
Willard Shiffer, Mayor
Shane Hobbs, Solicitor

ABSENT:

Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present. A quorum was established.

◯ **PUBLIC COMMENT PERIOD (1): None.**

◯**SOLICITOR'S REPORT:**

- **Pine Grove Township Agreement:** Solicitor Hobbs stated the merger hasn't been completed yet.
- **Schuylkill EMA Resolution:** Solicitor Hobbs didn't get a chance to review. Council tabled until July. Borough Manager Dyer will setup a meeting with Dave Sattizahn to review the Schuylkill EMA Plan with the Public Safety Committee.
- **Ordinance 438:** Tabled until July.

◯ **SCHEDULED VISITORS:**

- **HH&L:** Brandon Strouphauer read over their monthly report. Brandon Strouphauer asked about fire hydrants and wells for the water system.
- **NEFD:** Report in file.

◯ **MAYOR'S REPORT:**

- Sgt. Yarmush read over the monthly report.
- Mayor Shiffer discussed the ICE Program. Council further discussed.
- Mayor Shiffer provided a list to council of the top QOL violations. Mayor Shiffer stated that Chief Trotter is working on it.

◯ **COUNCIL MEMBER AND COMMITTEE REPORTS:**

- **EXECUTIVE COMMITTEE:**
  - **JTA Seat:** *Elaine Holley motioned to appoint Debra Thompson to the vacant Joint Treatment Authority seat for the borough, seconded by Skip Butler, carried by Council.*
  - **Council Seat:** *Ethel McMullen regretfully accepts the resignation of Elaine Holley, borough council member effective June 30, 2026, seconded by Aimmee Reilly, carried by Council.*
    Skip Butler motioned to advertise for the council vacancy, seconded by Saagar Mehta, carried by Council.
  - **Letter of Support-School Zone:** *Ethel McMullen motioned to approve Letter of Support for the request for Safety School Zone Area, seconded by Skip Butler, carried by Council.*
- **PERSONNEL COMMITTEE:**

Aimmee Reilly motioned to go into Executive Session to discuss legal and personnel matters at 6:26pm, seconded by Elaine Holley, carried by Council.
Council returned from executive session at 7:06pm.
Skip Butler motioned to hire the following candidates for the pool, Candidates A, B, C, D, E and F seconded by Debra Thompson, carried by Council.

- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE:**
  - **Approval of Minutes**: Passing the gavel, *Council President Bates made a motion to accept the Minutes of the May 14, 2026 Regular Council Meeting, seconded by Aimmee Reilly, carried by Council.*
  - **Approval of the Treasurer's Report**: *Council President Bates made a motion to accept the Treasurer's Report for May, seconded by Ethel McMullen, carried by Council.*
  - **Approval of Bills**: *Council President Bates motioned to approve the Bill Approval List, seconded by Skip Butler, carried by Council.*
- **PUBLIC WORKS COMMITTEE:**
  - **Streets & Water Report:** Report is in everyone's file.
  - **2026 Road Paving Project:** E. Holley opened the bids received for the 2026 Road Paving Project. The bids received are as follows:
    - H&K Group, Inc. $181,299.00
    - Pennsy Supply, Inc. $186,607.88
    - New Enterprise Stone and Lime $193,850.15

- Glenn O. Howbaker, Inc. $240,361.25
- Schuylkill Paving, Inc. $338,657.00

Aimmee Reilly motioned to award the bid to H&K Group, Inc. for $181,299.00 pending Solicitor Hobbs review, seconded by Ethel McMullen, carried by Council.

- **PROPERTY & NATURAL RESOURCES COMMITTEE: None.**
- **FLOOD MITIGATION COMMITTEE:**
  - Elaine Holley stated the next meeting will be in July.
- **PUBLIC SAFETY COMMITTEE:**
  - **Fire Company Contribution:** *Ethel McMullen motioned to approve the yearly fire company contributions of $13,500.00 to Hose, Hook and Ladder and North End Fire Company, seconded by Debra Thompson, carried by Council.*
  - **Sidewalks:** Skip Butler stated the Public Safety Committee is looking to do a Five-Year Sidewalk Improvement Plan. Council further discussed.
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
  - **2026 Pool Season:** Aimmee Reilly stated the pool opened for the season on June 4th. Aimmee Reilly stated they are working on possibly having 4th of July/ 250th Celebration activities at the pool.
    Walking Trail: Borough Manager Dyer stated in order to redo the Master Site Plan for the walking trail it is going to cost around $20,000.00 to $50,000.00. Borough Manager Dyer stated we would have a couple thousand dollars in engineering costs to assist with the grant application. Council further discussed.

◯ **NEW BUSINESS: None.**

◯ **PUBLIC COMMENT PERIOD: None.**

◯ **PRESS COMMENTS AND QUESTIONS: None.**

Elaine Holley made a motion to adjourn the meeting at 8:01 p.m., seconded by Skip Butler, carried by Council.

Melissa A. Dyer

Melissa A. Dyer, Borough Manager