

**PINE GROVE BOROUGH COUNCIL
REGULAR MEETING MINUTES
March 12, 2026**

GENERAL ATTENDANCE

Sgt. Yarmush

COUNCIL ATTENDANCE

PRESENT:

Leroy Bates, Council President
Elaine Holley, Vice-President
Debra Thompson, Pro-Tem
Skip Butler
Ethel McMullen
Aimmee Reilly
Melissa Dyer, Borough Manager
Willard Shiffer, Mayor
Shane Hobbs, Solicitor- arrived at 6:16pm

ABSENT:

Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present. A quorum was established.

PUBLIC COMMENT PERIOD (1): None.

SCHEDULED VISITORS:

- HH&L:** None.
- NEFD:** Report in file.

MAYOR'S REPORT:

- Sgt. Yarmush read over the monthly report.
- Mayor Shiffer stated the police department has been giving warnings and tickets for those not shoveling sidewalks after snow storms.
- Mayor Shiffer discussed the ICE 287 (g) program. Council further discussed and decided not to enroll into the ICE 287 (g) program.

COUNCIL MEMBER AND COMMITTEE REPORTS:

EXECUTIVE COMMITTEE:

- Executive Session:** Skip Butler motioned to go into Executive Session to discuss legal matters at 6:17 p.m. seconded by Elaine Holley, carried by

Council. Council returned from Executive Session at 6:47 p.m. with no further action taken at this time.

- **Council Vacancy:** Borough Manager Dyer stated we did receive one Letter of Interest. Council further discussed. Skip Butler motioned to have Borough Manager Dyer to reach out to interested candidate to submit resume and/or background information for council vacancy, seconded by Elaine Holley, carried by Council.

- **PERSONNEL COMMITTEE: None.**

○ **SOLICITOR'S REPORT:**

- **Pine Grove Township Agreement:** Solicitor Hobbs stated he has been working with Pine Grove Township's solicitor on a final draft and discussed billing the Township for their portion of the Workers Compensation for 2025. Council further discussed.
- **RV Parking:** Solicitor Hobbs discussed the RV Parking ordinance. Council further discussed changes to the draft. Solicitor Hobbs will make the updates the ordinance for April's meeting.
- **E-Bikes:** Solicitor Hobbs stated he hasn't had a chance to work on this. Council tabled this until April.
- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE:**
 - **Approval of Minutes:** Passing the gavel, Council President Bates made a motion to accept the Minutes of the February 12, 2026 Regular Council Meeting, seconded by Ethel McMullen, carried by Council.
 - **Approval of the Treasurer's Report:** Council President Bates made a motion to accept the Treasurer's Report for February, seconded by Debra Thompson, carried by Council.
 - **Approval of Bills:** Council President Bates motioned to approve the Bill Approval List, seconded by Debra Thompson, carried by Council.
- **PUBLIC WORKS COMMITTEE:**
 - **Streets & Water Report:** Report is in everyone's file.
 - **Street Sweeping:** Debra Thompson motioned to obtain quotes for street sweeping this Spring, seconded by Ethel McMullen, carried by Council.
- **PROPERTY & NATURAL RESOURCES COMMITTEE: None.**
- **FLOOD MITIGATION COMMITTEE: None.**
- **PUBLIC SAFETY COMMITTEE: None.**
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
 - **2026 Season:** Aimmee Reilly stated the Rec Board Committee will be meeting on Tuesday, April 7th at 3:00 p.m. Aimmee Reilly is working on quotes for the windows and doors for at the concession stand.

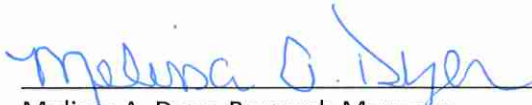
○ **NEW BUSINESS:**

- **Evergreen:** Debra Thompson stated the next Evergreen will go out in May and will be needing articles for the next edition.
- **Hunter Access Program:** Borough Manager Dyer stated the borough property up at our watershed is patrolled by the PA Game Commission. The PA Game Commission has an online portal that show hunters where they can hunt and provides restrictions that property owners may have. Borough Manager Dyer would like to get our restrictions and information added to the online portal. Elaine Holley motioned to allow our properties to be on the Hunter Access Program Portal listed as Tier One Properties, seconded by Aimme Reilly, carried by Council.
- **2026 PSAB Conference-Office:** Borough Manager Dyer stated the office staff would like to attend the 2026 PSAB Conference on Tuesday, June 2nd. Borough Manager Dyer stated the office will be closed the whole day. Skip Butler motioned to allow the office staff to attend the 2026 PSAB Conference on Tuesday, June 2nd, seconded by Aimme Reilly, carried by Council.
- **Kinect Energy/ Electric Renewal:** Borough Manager Dyer stated our electric supplier rate is set to expire June 2026. Borough Manager Dyer went over the proposed electric rates. Debra Thompson motioned to approve the rate of 0.10771 for 36-months with Kinect Energy, seconded by Ethel McMullen, carried by Council.
- **NEW AED Police:** Borough Manager Dyer stated Chief Trotter stated their current AEDs are expired. Borough Manager Dyer stated Chief Trotter would like to order one for this year and order two more in 2027. Ethel McMullen motioned to approve the ordering of one AED totaling \$2,368.00 seconded by Elaine Holley, carried by Council.

○ **PUBLIC COMMENT PERIOD:** None.

○ **PRESS COMMENTS AND QUESTIONS:** None.

Skip Butler made a motion to adjourn the meeting at 7:46 p.m., seconded by Aimme Reilly, carried by Council.



Melissa A. Dyer, Borough Manager