

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
March 20, 2025**

**GENERAL ATTENDANCE**

Sgt. Beau Yarmush	Diane Tobin
Earl Kreiser	James Deiter
Brandon Strouphauer	Nick Modesto
Mark Peiffer	

**COUNCIL ATTENDANCE**

**PRESENT:**

Leroy Bates, Council President  
Elaine Holley, Vice President  
Kyler Burke, Pro-Tem  
Aimmee Reilly  
Debra Thompson  
Willard Shiffer, Mayor  
Melissa Dyer, Borough Manager  
Shane Hobbs, Solicitor

**ABSENT:**

Devin Lymaster  
Skip Butler

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Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Skip Butler and Devin Lymaster. A quorum was established.

**PUBLIC COMMENT PERIOD (1): None.**

**SOLICITOR'S REPORT:**

- **Liquor License Transfer:** Solicitor Hobbs stated we received a request to transfer a liquor license from Pine Grove Township to Pine Grove Borough. Solicitor Hobbs stated James Deiter, attorney for the owners of B.L.J. Enterprises, LLC is here to discuss the Liquor License transfer. Council further discussed. Aimmee Reilly motioned to allow liquor license transfer from Pine Grove Township to Pine Grove Borough, seconded by Kyler Burke, carried by council with the exception of Debra Thompson who opposed.
- **Daubert & Zimmerman Land Request:** Solicitor Hobbs stated Daubert & Zimmerman has a small parcel of land leftover from the development that is not needed and is offering it to the Borough for \$1.00. Council further discussed. Elaine Holley motioned not to move forward with land request, seconded by Aimmee Reilly, carried by Council.

**SCHEDULED VISITORS:**

- **Nick Modesto:** Nick Modesto would like to request Veteran's Memorial Drive to be closed on Saturday, May 10<sup>th</sup> for the Cub Pack 611 Scouting For Deals Event. Elaine

- Holley motioned to close Veteran's Memorial Drive on Saturday, May 10, 2025 for the Scouting for Deals Event hosted by Cub Pack 611, seconded by Kyler Burke, carried by Council.
- **HH&L:** Report in file. Brandon Strouphauer read over the monthly report.
  - **NEFD:** Report in file.
- **MAYOR'S REPORT:**
- Sgt. Yarmush read over the monthly report.
  - Mayor Shiffer asked Solicitor Hobbs the rules regarding hanging political signs.
- **COUNCIL MEMBER AND COMMITTEE REPORTS:**
- **EXECUTIVE COMMITTEE:**
    - **Resolution # 03-25, Good Sheperd Rental:** Borough Manager Dyer stated this resolution is to follow-up with the motion to lease to own the shed for the Streets Department that was purchased through Good Shepard Rentals. Aimnee Reilly motioned to adopt Resolution # 03-25, Good Shepard Rentals, seconded by Debra Thompson, carried by Council.
  - **PERSONNEL COMMITTEE: None.**
    - **Executive Session:** Kyler Burke motioned to go into Executive Session at 6:25pm to discuss legal and personnel matters, seconded by Elaine Holley, carried by Council. Council returned from Executive Session at 6:48pm.  
Kyler Burke motioned to accept Earl Kreiser's Letter of Retirement on July 31, 2025, seconded by Elaine Holley, carried by Council.  
Kyler Burke made a motioned to advertise for Road Crew Vacancy, seconded by Debra Thompson, carried by Council.
  - **ADMINISTRATION, BUDGET & FINANCE COMMITTEE:**
    - **Approval of Minutes:** Passing the gavel, Council President Bates made a motion to accept the Minutes of the February 13, 2025 Regular Meeting, seconded by Kyler Burke, carried by Council.
    - **Approval of the Treasurer's Report:** Council President Bates made a motion to accept the Treasurer's Report for February, seconded by Aimnee Reilly, carried by Council.
    - **Approval of Bills:** Council President Bates motioned to approve the Bill Approval List, seconded by Aimnee Reilly, carried by Council.
  - **PUBLIC WORKS COMMITTEE:**
    - **Streets & Water Report:** Reports are in everyone's file.
    - **Street Sweeper:** Earl Kreiser discussed our current street sweeper and possibly looking into renting one for a week totaling \$4,225.00. Council further discussed and decided to table this.
    - **List of Items for Sale:** Earl Kreiser stated there is a list items that he would like to request for bids for. E. Kreiser stated they are a plow, salt spreader, pool pump, tar buggy and line painter. Elaine Holley motioned to advertise for bid for plow, salt spreader, pool pump, tar buggy and line painter, seconded by Kyler Burke, carried by Council.

- **Compost Site:** Borough Manager Dyer provided an update on the compost site. Borough Manager Dyer stated we will start selling compost permits on Monday, March 24<sup>th</sup> and the compost site will be open on Tuesday, April 1, 2025.
- **Small Water & Sewer Grant:** Kyler Burke motioned to approve Resolution # 04-25 Small Water & Sewer Grant for \$103,000.00, seconded by Debra Thompson, carried by Council.
- **JTA Request:** Kyler Burke stated the JTA requested to have shut-offs completed again in April for delinquent customers. Council further discussed. Aimmee Reilly motioned to allow the water department to do shut offs for delinquent Sewer customers in April, seconded by Elaine Holley, carried by Council.
- **PROPERTY & NATURAL RESOURCES COMMITTEE:**
  - **PP&L R-O-W:** Borough Manger Dyer stated PP&L submitted a request for a PP&L R-O-W for our property along Pleasant Valley Road to upgrade transmission lines. This would be for parcels 21-05-0160.00 and 21-05-0151.000. Kyler Burke motioned to approve the R-O-W for PP &L to do the upgrades to the transmission lines, seconded by Aimmee Reilly, carried by Council.
  - **Property Plans:** Council President Bates discussed selling Bergers Road Property. Borough Manager Dyer discussed a list of items the proceeds from the sale of Bergers Road Property could go for.
- **FLOOD MITIGATION COMMITTEE:**
  - **FEMA:** E. Holley provided an update from the Blight/Stormwater Seminar over at Penn State Schuylkill that was held on Thursday, March 13<sup>th</sup>.
- **STORMWATER COMMITTEE:** None.
- **PUBLIC SAFETY COMMITTEE:** None.
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
  - **Pool:** Aimmee Reilly discussed several options for the concession stand to try to cut down costs.
- **NEW BUSINESS:**
  - **Open Door Project-Town Cleanup:** Borough Manager Dyer stated the Open Door Project would like to do a town clean-up again this year and requesting access to the compost site for the clean-up. Borough Manager Dyer stated the town clean-up is April 26, 2025 from 9:00am to 12:00pm. Kyler Burke motioned to approve the use of the Compost Site for the Open Door's Project Town-wide clean-up, seconded by Elaine Holley, carried by Council.
  - **Brickyard Bistro:** Borough Manager Dyer stated the Brickyard Bistro is requesting a letter of support for the Brickyard Bistro's request for the Emergency Temporary Extension of Premises. Aimmee Reilly motioned to approve the letter of support for Brickyard Bistro's request for the

Emergency Temporary Extension of Premises, seconded by Kyler Burke, carried by Council.

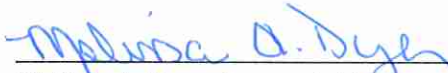
- **Evergreen Newsletter:** Borough Manager Dyer stated the Bill Knecht is requesting the borough be responsible for the collection of funds for the advertisements for the Evergreen. Solicitor Hobbs stated the borough cannot collect the funds for the printing. Council further discussed. Borough Manager Dyer will reach out to Bill to see if he would be ok with the checks being paid to him instead of the borough and the borough will reach out to business owners to place advertisements in the Evergreen. This will be added to April's Agenda.

○ **PUBLIC COMMENT PERIOD:**

- **Earl Kreiser:** E. Kreiser stated the new truck is outside if anyone would like to take a look at it.
- **Debra Thompson:** D. Thompson wanted to let council know the Reassessment Meeting will be held at the Pine Grove Area High School on Monday, March 24, 2025 at 7:00pm in the high school auditorium.

○ **PRESS COMMENTS AND QUESTIONS: None.**

Elaine Holley made a motion to adjourn the meeting at 7:39 p.m., seconded by Kyler Burke, carried by Council.

  
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Melissa A. Dyer, Borough Manager