

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
November 10, 2022**

**GENERAL ATTENDANCE**

Brett McCormick	Lee Strubhar
Nick Miller	Cpl. Vandermartin
Chad Nagle	Brett Yoder

**COUNCIL ATTENDANCE**

**PRESENT:**

Thomas Fickinger, Council President  
Leonard Clark, Pro-Tem  
Skip Butler  
Elaine Holley  
Willard Shiffer, Mayor  
Melissa Dyer, Secretary/ Treasurer  
Shane Hobbs, Solicitor

**ABSENT:**

Rodney Hiester  
Leroy Bates, Vice-President  
Devin Lymaster

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Council President Fickinger called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Rodney Hiester, Devin Lymaster and Leroy Bates. A quorum was established.

○ **PUBLIC COMMENT PERIOD (1):**

1. **Chad Nagle:** C. Nagle discussed his property he owns in the Borough. He stated he received notice from FEMA regarding LOMA violation and needing to add flood vents, etc. C. Nagle stated he has obtained elevation certificates and is willing to add the flood vents but wants clarification this would be okay for FEMA. Council further discussed.

○ **SCHEDULED VISITORS:**

1. **HH&L:** None.
2. **NEFD:** Chief Nick Miller stated North End Fire Company has officially become certified with the Department of Health to be QRS (Quick Response Service) for ALS calls. Chief Nick Miller stated he would need a letter of approval allowing NEFD to be the QRS (Quick Response Service) for Pine Grove Borough. Leonard Clark motioned to approve North End Fire Company as the primary Quick Response Service (QRS) for Pine Grove Borough, seconded by Skip Butler, carried by Council.

○ SOLICITOR'S REPORT:

- **Sidewalk/ Tree Violation:** Solicitor Hobbs stated he sent the NOV out for the sidewalk and he did talk with the property owner regarding the sidewalk and tree concerns.
- **Snyder Ave Apartments:** Elaine Holley motioned to have Solicitor Hobbs look into how the Borough could assist Chad Naqle with LOMA Violation, seconded by Skip Butler, carried by Council.

○ MAYOR'S REPORT:


- Cpl. Vandermartin read over the monthly Police Report.
- Mayor Shiffer stated there was a DUI accident that caused damage to three parking meters on S. Tulpehocken Street. Secretary Dyer stated we are waiting for the labor hours for the replacement of the meters then we will submit to insurance.

○ COUNCIL MEMBER AND COMMITTEE REPORTS:

- **EXECUTIVE COMMITTEE (TOM FICKINGER):**
  - **Christmas Bird Count:** Delmas "Skip" Butler motioned to allow Dave Kruel to do the Christmas Bird Count on Sunday, December 18<sup>th</sup>, seconded by Elaine Holley, carried by Council.
  - **2023 Council Meeting Dates:** Delmas "Skip" Butler motioned to advertise 2023 Council Meeting dates with a start time of 6:00pm for Regular and Budget Meetings, seconded by Elaine Holley, carried by Council.
- **PERSONNEL COMMITTEE (TOM FICKINGER): None.**
- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE (TOM FICKINGER)**
  - **Approval of Minutes:** Passing the gavel, President Fickinger made a motion to accept the Minutes of the October 10, 2022 Budget Meeting, seconded by Skip Butler, carried by Council.
  - **Approval of Minutes:** President Fickinger made a motion to accept the Minutes of the October 13, 2022 Regular Meeting, seconded by Elaine Holley, carried by Council.
  - **Approval of Minutes:** President Fickinger made a motion to accept the Minutes of the October 24, 2022 Budget Meeting, seconded by Skip Butler, carried by Council.
  - **Approval of the Treasurer's Report:** President Fickinger made a motion to accept the Treasurer's Report for October, seconded by Elaine Holley, carried by Council.
  - **Approval of Bills:** President Fickinger motioned to approve the Bill Approval List, seconded by Skip Butler, carried by Council.
- **PUBLIC WORKS COMMITTEE (TOM FICKINGER):**

- **Streets/ Water Report:** Report is in everyone's folder. L. Clark stated one violation was received for a missed water sample, but the sample was taken and the violation was rectified.
  - **Pool:** L. Clark stated the pool was winterized.
  - **Resolution # 07-22 H2o Grant:** Leonard Clark motioned to adopt Resolution #07-22 H2o Grant for water project, seconded by Skip Butler, carried by council.
  - **2023 Emergency Snow Removal Bid:** Skip Butler motioned to advertise for 2023 Emergency Snow Removal Bids, seconded by Leonard Clark, carried by Council.
- **PROPERTY & NATURAL RESOURCES COMMITTEE (LEROY BATES):** None.
  - **FLOOD MITIGATION COMMITTEE (LEONARD CLARK):** None.
  - **PUBLIC SAFETY COMMITTEE (SKIP BUTLER):**
    - **Repeal Sidewalk Ordinance:** Skip Butler motioned to repeal Ordinance 254 Sidewalk Ordinance, seconded by Elaine Holley, carried by Council.
  - **COMMUNITY DEVELOPMENT, PARKS & RECREATION (LEONARD CLARK):** None.
- **NEW BUSINESS:**
- **False Alarms:** President Fickinger would like to have the fire companies attend our next council meeting to discuss False Alarms in the borough. President Fickinger would like a list of Automatic False Alarms lists from each company. Council further discussed. Secretary Dyer will reach out to the fire companies.
  - **Wideawake Street:** President Fickinger needs to call Guilford Mills/ Penn Dye regarding signs for directing truck drivers where to exit after deliveries, etc.
  - **Act 57 of 2022-Effect of Failure to Receive Tax Notice:** Skip Butler motioned to approve the resolution once drafted for Act 57 of 2022-Effect of Failure to Receive Tax Notice, seconded by Leonard Clark, carried by Council.
- **PUBLIC COMMENT PERIOD:** None.
- **PRESS COMMENTS AND QUESTIONS:** None.

Elaine Holley made a motion to adjourn the meeting at 7:10 p.m., seconded by Skip Butler, carried by Council.

  
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 Melissa A. Dyer, Secretary/Treasurer