

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
November 14, 2024**

**GENERAL ATTENDANCE**

Brandon Stroupbauer-HH&L  
Lee Strubhar-NEFD  
Sgt. Beau Yarmush  
Earl Kreiser  
C. Miller

Mike O'Neal  
Missy Rohland  
Donna Medeiros  
Dawn Reiter

**COUNCIL ATTENDANCE**

**PRESENT:**

Leroy Bates, Council President  
Elaine Holley, Vice President  
Skip Butler  
Devin Lymaster  
Aimmee Reilly  
Debra Thompson  
Willard Shiffer, Mayor  
Melissa Dyer, Borough Manager  
Shane Hobbs, Solicitor

**ABSENT:**

Kyler Burke, Pro-Tem

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Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Kyler Burke. A quorum was established.

**PUBLIC COMMENT PERIOD (1): None.**

**SOLICITOR'S REPORT:**

- **82 & 110 S. Tulpehocken Street:** Solicitor Hobbs stated they are still working on litigation matters. There was a hearing in October for 82 S. Tulpehocken Street. Council further discussed.
- **Streets Ordinance/ Wideawake Street:** Solicitor Hobbs discussed the newly adopted Streets Ordinance pertaining to section with no parking on S. Tulpehocken Street. Council further discussed.
- **S. R. 125 Water Line:** Solicitor Hobbs stated he is still working on the easement for the S.R. 125 Water line. He is having no luck with getting a hold of the new owner. Council further discussed. *Aimmee Reilly motioned to send certified letter to new owner of parcel on Tremont Road, seconded by Debra Thompson, carried by Council.*

○ SCHEDULED VISITORS:

- **Mike O'Neal:** Mike O'Neal discussed the new ordinance that was passed with no parking on the one side of South Tulpehocken Street. M. O'Neal discussed his concerns for where patrons are supposed to park for businesses if council would take the parking away on S. Tulpehocken Street. Council further discussed. Elaine Holley motioned to delay no parking on the East side of South Tulpehocken Street from the intersection of East Pottsville Street to Snyder Avenue, carried by Devin Lymaster, carried by Council.
- **Donna Mederios:** Donna Mederios stated they are working on a fundraiser for teacher whose spouse is suffering from cancer. D. Mederios would like to host the event down at the canal. Aimnee Reilly motioned to shut down the canal for the Holiday Event on Sunday, December 15<sup>th</sup> from 3:00pm to 9:00pm, seconded by Devin Lymaster, carried by Council.
- **HH&L:** Report in file. Brandon Strouphauer read over their monthly report.
- **NEFD:** Report in file. Lee Strubhar read over their monthly report. L. Strubhar brought up about adding no parking signs by the canal dock. Earl Kreiser stated they will work on adding different signage to the area

○ MAYOR'S REPORT:

- Sgt. Yarmush read over the monthly report.
- Debra Thompson asked about the pole from the DUI crash at the red light. Council further discussed.

○ COUNCIL MEMBER AND COMMITTEE REPORTS:

- **EXECUTIVE COMMITTEE:**
  - **Christmas Bird Count:** Skip Butler motioned to allow the Christmas Bird Count to take place on Sunday, December 15<sup>th</sup>, seconded by Elaine Holley, carried by Council.
- **PERSONNEL COMMITTEE: None.**
- **ADMINISTRATION, BUDGET & FINANCE COMMITTEE:**
  - **Approval of Minutes:** Passing the gavel, Council President Bates made a motion to accept the Minutes of the September 12, 2024 Regular Meeting, seconded by Devin Lymaster, carried by Council.
  - Council President Bates made a motion to accept the Minutes of the September 23, 2024 Budget Meeting, seconded by Skip Butler, carried by Council.
  - Council President Bates made a motion to accept the Minutes of the October 7, 2024 Budget Meeting, seconded by Aimnee Reilly, carried by Council.
  - Council President Bates made a motion to accept the Minutes of the October 10, 2024 Regular Council Meeting, seconded by Skip Butler, carried by Council.
  - Council President Bates made a motion to accept the Minutes of the October 28, 2024 Budget Meeting, seconded by Devin Lymaster, carried by Council.

- **Approval of the Treasurer's Report:** Council President Bates made a motion to accept the Treasurer's Report for October, seconded by Aimmee Reilly, carried by Council.
- **Approval of Bills:** Council President Bates motioned to approve the Bill Approval List, seconded by Skip Butler, carried by Council.
- **PUBLIC WORKS COMMITTEE:**
  - **Streets & Water Report:** Reports are in everyone's file.
  - **Leak Detection:** E. Kreiser stated there is a system that you connect to the fire hydrants and it can detect leaks on the street. E. Kreiser to schedule the vendor for December's meeting.
  - **Woodland Vista/ Hillside Vista:** Borough Manager Dyer stated that the contractor is waiting for the Letter of Credit to be released. Borough Manager Dyer stated Phase III of the development has been completed. Council further discussed. Tabled until December's meeting.
  - **SRBC Permit Renewal:** Borough Manager Dyer went over the SRBC Permit Renewal. SRBC wants to reduce our permit amount from 2.7 million to 932,000 gallons. Council further discussed. Skip Butler motioned to proceed with the response to SRBC to provide us with additional time on the permit renewal, seconded by Elaine Holley, carried by Council.
- **PROPERTY & NATURAL RESOURCES COMMITTEE:**
  - **Berger Road Property:** Solicitor Hobbs stated we received the appraisal for the Bergers Road Property. Solicitor Hobbs stated the appraisal came in at \$220,000.00. Council further discussed and tabled until December's meeting.
- **FLOOD MITIGATION COMMITTEE:**
  - **Swatara Flood Advisory:** Elaine Holley stated their next meeting will be January 2<sup>nd</sup> at the Sweet Arrow Lake Clubhouse.
- **STORMWATER COMMITTEE: None.**
- **PUBLIC SAFETY COMMITTEE:**
  - **Hugs & Kisses Park:** Skip Butler stated Hugs & Kisses were looking to see if a security camera can be added to the park and linked with the Borough's camera system. Borough Manager Dyer stated there is no electric on those parcels and there will be no way they can link the camera to the borough system. Borough Manager Dyer stated the park would have to have its own separate system. No further action taken at this time.
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
  - **Pool:** Aimmee Reilly stated there will be a Recreation Board Committee meeting on Monday, November 18<sup>th</sup>.
- **NEW BUSINESS:**
  - **Fire Tax Credit:** Borough Manager Dyer stated she was told to add this to the Agenda for November to possibly look at creating an ordinance

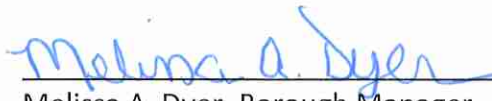
for a Fire Tax Credit. Council further discussed. Tabled until December's meeting.

- **RTK Officer:** Borough Manager Dyer stated she would like to appoint Amanda Lutz to be the Right To Know Officer effective January 1, 2025 for Pine Grove Borough. Skip Butler motioned to appoint Amanda Lutz as the Right To Know Officer effective, January 1, 2025, seconded by Elaine Holley, carried by Council.

○ **PUBLIC COMMENT PERIOD:** None.

○ **PRESS COMMENTS AND QUESTIONS:** None.

Aimmee Reilly made a motion to adjourn the meeting at 7:17 p.m., seconded by Skip Butler, carried by Council.



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Melissa A. Dyer, Borough Manager