

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
October 13, 2022**

**GENERAL ATTENDANCE**

Lee Strubhar  
Aaron Myers

**COUNCIL ATTENDANCE**

**PRESENT:**

Thomas Fickinger, Council President  
Leroy Bates, Vice-President  
Leonard Clark, Pro-Tem  
Skip Butler  
Elaine Holley  
Mandy Miller, Assistant Secretary/ Treasurer  
Shane Hobbs, Solicitor

**ABSENT:**

Rodney Hiester  
Devin Lymaster  
Willard Shiffer, Mayor

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Council President Fickinger called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Rodney Hiester, Devin Lymaster and Mayor Willard Shiffer. A quorum was established.

**PUBLIC COMMENT PERIOD (1): None.**

**SCHEDULED VISITORS:**

1. **HH&L:** None.
2. **NEFD:** Lee Strubhar gave the monthly report for North End Fire Department. Mr. Strubhar also noted that there is washout by the dock at the canal which makes fire departments needing to fill up there impossible. T. Fickinger stated L. Clark would take a look at the area and place shale/stone at the area to fix it.

○ SOLICITOR'S REPORT:

- Solicitor Hobbs stated he filed a few municipal liens and satisfactions of liens on behalf of the Borough.

○ MAYOR'S REPORT:

- Sgt. Mozurkevich read over the monthly Police Report and Quality of Life report on behalf of Mayor Shiffer.

○ COUNCIL MEMBER AND COMMITTEE REPORTS:

● EXECUTIVE COMMITTEE (TOM FICKINGER):

- **Ordinance 467-No Parking:** President Fickinger discussed Ordinance 467, no parking on S. Tulpehocken Street from W. Wood Street to Maple Street. Leroy Bates motioned to adopt Ordinance 467, No Parking on one side of S Tulpehocken Street, seconded by Skip Butler, carried by Council.
- **Street Light Out:** President Fickinger stated Kurt Emerich notified him of a street light out on Oak Grove Road. Assistant Secretary Miller stated as long as we receive the pole number, PPL can be contacted to fix the light.
- **Trucks at Guilford:** President Fickinger stated Kurt Emerich discussed concerns about large trucks turning out of Guilford and damaging his yard. T. Fickinger stated he would contact Guilford about posting a sign notifying trucks to turn a certain way out of the lot to avoid damage from occurring to Mr. Emerich's yard.

● PERSONNEL COMMITTEE (TOM FICKINGER): None.

● ADMINISTRATION, BUDGET & FINANCE COMMITTEE (TOM FICKINGER)

- **Approval of Minutes:** Passing the gavel, President Fickinger made a motion to accept the Minutes of the September 8, 2022 Regular Meeting, seconded by Len Clark, carried by Council.
- **Approval of Minutes:** Passing the gavel, President Fickinger made a motion to accept the Minutes of the September 12, 2022 Budget Meeting, seconded by Skip Butler, carried by Council.
- **Approval of Minutes:** Passing the gavel, President Fickinger made a motion to accept the Minutes of the September 26, 2022 Budget Meeting, seconded by Elaine Holley, carried by Council.
- **Approval of the Treasurer's Report:** President Fickinger made a motion to accept the Treasurer's Report for September, seconded by Skip Butler, carried by Council.

- **Approval of Bills:** President Fickinger motioned to approve the Bill Approval List, seconded by Elaine Holley, carried by Council.
- **PUBLIC WORKS COMMITTEE (TOM FICKINGER):**
  - **Streets/ Water Report:** Report is in everyone's folder. L. Clark stated one violation was received for a missed water sample, but the sample was taken and the violation was rectified.
- **PROPERTY & NATURAL RESOURCES COMMITTEE (LEROY BATES):** None.
- **FLOOD MITIGATION COMMITTEE (LEONARD CLARK):**
  - L. Clark said two new drains were added on Berry Alley, one at the intersection of Centre Street and another down the alley that leads to the Swatara.
- **PUBLIC SAFETY COMMITTEE (SKIP BUTLER):**
  - Skip Butler discussed sidewalk concerns and having the sidewalk ordinance revised to be easier to understand. Council further discussed.
  - Skip Butler also stated a tree on N. Tulpehocken Street is looking worse. Council further discussed how to handle the removal of the tree and fixing of the sidewalk. Solicitor Hobbs will send a letter to the homeowner.
  - Leroy Bates motioned to remove the tree on N. Tulpehocken Street using DK Tree Service and bill the homeowner for the cost of the removal, seconded by Elaine Holley, opposed by Len Clark, carried by council.
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION (LEONARD CLARK):** None.
- **NEW BUSINESS:**
  - **CoStars PPE Items:** Elaine Holley made a motion to submit an order for donated PPE items from the state's Covid-19 stockpile which are near expiration free of charge for the Police Department, seconded by Leroy Bates, carried by Council.
- **PUBLIC COMMENT PERIOD:** None.
- **PRESS COMMENTS AND QUESTIONS:** None.

Leroy Bates made a motion to adjourn the meeting at 6:40 p.m., seconded by Leonard Clark, carried by Council.

  
 Mandy L. Miller, Assistant Secretary/Treasurer