

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
October 9, 2025**

**GENERAL ATTENDANCE**

Officer Yarmush  
Mike Hozella  
Michael Hozella  
Marc Russo  
Alyssa Martin

**COUNCIL ATTENDANCE**

**PRESENT:**

Leroy Bates, Council President  
Elaine Holley, Vice-President  
Skip Butler  
Aimmee Reilly  
Debra Thompson  
Melissa Dyer, Borough Manager  
Shane Hobbs, Solicitor  
Willard Shiffer, Mayor

**ABSENT:**

Kyler Burke, Pro-Tem  
Devin Lymaster

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Council President Bates called the meeting to order at 6:00 p.m. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Kyler Burke and Devin Lymaster. A quorum was established.

**PUBLIC COMMENT PERIOD (1):** None.

**SOLICITOR'S REPORT:**

- **82 S. Tulpehocken Street/ Old Meat Market:** Solicitor Hobbs discussed the following properties regarding their condition and condemnations. Council further discussed. *Aimmee Reilly motioned for Solicitor Hobbs to move forward with the official order through the courts for 82. S. Tulpehocken Street and O Mill Alley (Old Meat Market), seconded by Skip Butler, carried by Council.*

**SCHEDULED VISITORS:**

- **Mike Hozella:** M. Hozella is the owner of 110 S. Tulpehocken Street. M. Hozella provided an update on the property. M. Hozella requested the release of Escrow Funds. Council further discussed and stated this will be discussed in Executive Session.
- **HH&L:** None.

- NEFD: None.

○ MAYOR'S REPORT:

- Officer Yarmush read over the monthly report.
- Mayor Shiffer provided additional information regarding finger printing.
- Mayor Shiffer discussed RV's parking on public streets. Council further discussed and Solicitor Hobbs will be looking at sample ordinances for the borough.
- Mayor Shiffer stated we are looking better this summer than previous summers with QOL.

○ COUNCIL MEMBER AND COMMITTEE REPORTS:

○ EXECUTIVE COMMITTEE:

- **Executive Session:** Elaine Holley motioned to go into Executive Session to discuss legal matters at 6:24 p.m. seconded by Skip Butler, carried by Council. Council returned from Executive Session at 6:37 p.m. Elaine Holley motioned to allow \$7,000.00 of the Escrows Funds for 110 S. Tulpehocken Street to be released to Mike Hozella, seconded by Debra Thompson, carried by Council.
- **Resolution # 11-25 Disposition of Records:** Skip Butler motioned to approve Resolution #11-25, Disposition of Records, seconded by Elaine Holley, carried by Council.
- **2026 Meeting Dates:** Borough Manager Dyer asked Solicitor Hobbs if there is a certain date the Re-Organization Meeting must be held. Council further discussed. Re-Organization Meeting and Council Meeting will be held on the same date. Aimnee Reilly motioned to approve and advertise the 2026 Meeting Dates noting the Re-Organizational Meeting and Regular Council Meeting for January will be on Monday, January 12, 2026, seconded by Elaine Holley, carried by Council.

○ PERSONNEL COMMITTEE: None.

○ ADMINISTRATION, BUDGET & FINANCE COMMITTEE:

- **Approval of Minutes:** Passing the gavel, Council President Bates made a motion to accept the Minutes of the September 11, 2025 Regular Meeting, seconded by Debra Thompson, carried by Council.
- **Approval of Minutes:** Council President Bates made a motion to accept the Minutes of the September 29, 2025 Budget Meeting, seconded by Skip Butler, carried by Council.
- **Approval of the Treasurer's Report:** Council President Bates made a motion to accept the Treasurer's Report for September, seconded by Debra Thompson, carried by Council.
- **Approval of Bills:** Council President Bates motioned to approve the Bill Approval List, seconded by Aimnee Reilly, carried by Council.

○ PUBLIC WORKS COMMITTEE:

- **Streets & Water Report:** Report is in everyone's file.

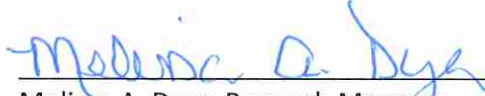
- **PROPERTY & NATURAL RESOURCES COMMITTEE: None.**
- **FLOOD MITIGATION COMMITTEE: None.**
- **STORMWATER COMMITTEE:** E. Holley stated there should be an Upper Swatara Watershed Committee Meeting coming up in the near future. E. Holley wasn't sure of the date.
- **PUBLIC SAFETY COMMITTEE:**
  - **Code Official/ UCC:** Borough Manager Dyer met with Marty Sowers to discuss some code official items. Borough Manager Dyer stated Marty has submitted a monthly report for council to review regarding codes for council. Council further discussed.
- **COMMUNITY DEVELOPMENT, PARKS & RECREATION:**
  - **Pool:** Aimmee Reilly provided an update with the pool stating the pool finished to the good this year. A. Reilly feels cutting the hours and menu items for the concession stand helped with the profit. A. Reilly stated more patrons were attending the pool due to surrounding communities closing their pools. Council further discussed.

○ **NEW BUSINESS: None.**

○ **PUBLIC COMMENT PERIOD: None.**

○ **PRESS COMMENTS AND QUESTIONS: None.**

Elaine Holley made a motion to adjourn the meeting at 7:08 p.m., seconded by Aimmee Reilly, carried by Council.

  
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Melissa A. Dyer, Borough Manager