

**PINE GROVE BOROUGH COUNCIL
BUDGET MEETING MINUTES
SEPTEMBER 29, 2025**

GENERAL ATTENDANCE

COUNCIL ATTENDANCE

PRESENT:

Leroy Bates, Council President
Elaine Holley, Vice-President
Kyler Burke, Pro-Tem
Willard Shiffer, Mayor
Skip Butler
Debra Thompson, entered the meeting at 6:01pm
Melissa Dyer, Borough Manager

ABSENT:

Devin Lymaster
Aimmee Reilly

Council President Bates called the meeting to order at 6:00 p.m. in the Municipal Building. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present with the exception of Devin Lymaster and Aimmee Reilly. A quorum was established.

○ COUNCIL MEMBER AND COMMITTEE REPORTS:


1. ADMINISTRATION, BUDGET & FINANCE COMMITTEE

- **Resolution # 10-25, 2025 Schuylkill County Hazard Mitigation Plan:** Elaine Holley motioned to adopt Resolution #10-25 approving the 2025 Schuylkill County Multi-Jurisdictional Hazard Mitigation Plan, seconded by Kyler Burke, carried by Council.
- **Letter of Support Brickyard Bistro:** Skip Butler motioned to send a Letter of Support for Brickyard Bistro for Temporary Extension of Liquor License for Brickyard Bistro, seconded by Kyler Burke, carried by Council.
- **Berm Maintenance:** Borough Manager Dyer stated we received a letter from the Schuylkill Conservation District requesting help with maintenance of the berm that was installed as part of the Swatara Floodplain Restoration Phase 2 Project. Kyler Burke motioned not to assist with berm maintenance due to lack of equipment and safety for borough employees, seconded by Skip Butler, carried by Council.
- **Executive Session:** Elaine Holley motioned to go into Executive Session at 6:05pm to discuss legal and personnel matters, seconded by Kyler

Burke, carried by Council. Council returned from Executive Session at 6:28 p.m. with no further action taken.

- **2026 Budget:** Council discussed both the Water and General Fund Budget at length and made adjustments.

Kyler Burke made a motion to adjourn the meeting at 7:04 p.m., seconded by Skip Butler, carried by Council.


Melissa A. Dyer, Borough Manager